

## Heathrow Local Focus Forum - Tuesday 30 October 2018

### 6.30pm – 8.30pm Compass Centre – Meeting Notes

<b>Name</b>	<b>Borough/Organisation</b>
<b>Attendees- Members</b>	
Jane Taylor	HASRA Chair/Sipson resident
Graham Young	Richings Park Residents Association
Elaine Mells	Pavilion Association
Nigel Mells	Pavilion Association
Veronica Rumsey	HASRA / Friends of the Great Barn
Phil Rumsey	Friends of the Great Barn
Eilish Stone	HASRA/Harmondsworth resident
Armelle Thomas	HASRA, Harmondsworth representative
Christine Taylor	HASRA, Harlington Representative
Gurpal Viridi	Cranford Resident (Was LB of Hounslow Cllr until 06/05/2018)
Cllr Anup Babuta	Colnbrook with Poyle Parish Council
Cllr Puja Bedi	Chair, Colnbrook with Poyle Parish Council
Peter Hood	Colnbrook Residents Association
Stan Woods	Longford Residents Association
Kathleen Croft	LFF representative at HACC / HCEB
Beverley Savage	Community Engagement Manager, Heathrow
Kasmine Moses	Community Engagement Officer, Heathrow
Hannah Childs	Community Engagement Officer, Heathrow
Rob Gray	Community and Stakeholder Director, Heathrow
Elizabeth Beale	Community Relations Manager, Heathrow
Laura Jones	Airspace Communications and Engagement Lead, Heathrow
Kaimi Ithia	Head of Community Engagement
<b>Attendees- Guest Speakers</b>	
Andrew Lawson	Head of Residential Property, Heathrow
Richard Norman	Head of Noise Strategy, Heathrow
<b>Apologies</b>	
Cllr Wendy Matthews	Iver Parish Council
Marian Rough	Stanwell Community Group
Sean Kelly	Colnbrook Residents Association
Cllr June Nelson	London Borough of Hillingdon
David Blackett	Heston Residents Association
Colin Dyer	Longford Residents Association

## 1 Welcome and apologies

- 1.1. Rob Gray (RG) welcomed guests and noted the above apologies. He asked members present to introduce themselves.

## 2 Matters arising from the minutes

- 2.1. Armelle Thomas (AT) and Peter Hood (PH) questioned the way minutes were distributed. The group agreed that the minutes that are circulated two weeks after each meeting, would be labelled as 'Draft' until they had been agreed at the next Local Focus Forum.
- 2.2. AT referenced the revision of the January 2018 meetings. RG apologised that this had taken a long time to correct and clarified what compensation would be on offer for business owners. RG confirmed that businesses would have received the correct information.
- 2.3. PH referenced item 3.2 of September 2018's minutes. He said that he felt the HCEB meeting in Colnbrook was both poorly attended and organised and he has shared this with the HCEB but is yet to have a response. PH also shared his frustrations with the HCEB's website, and his concern that the HCEB was trying to find a chair for the residents group before having set the group up. Christine Taylor (CT) commented that her and Nigel are on the HCEB's Stakeholder and Community Group and therefore will bring these concerns up with the Board.
- 2.4. Eilish Stone (ES) said she felt that the similarity in language used between Heathrow and the HCEB was confusing. Veronica Rumsey (VR) commented that this had been brought up before (item 3.6 Sept 2018). Kaimi Ithia (KI) thanked members for their feedback but said it would be difficult to change.

## 3 Consultation Update

- 3.1. RG gave members an overview of Heathrow's Consultation plans for 2018. This information is available in the meeting presentation (<https://www.heathrow.com/company/community-and-environment/community/local-focus-forum>).
- 3.2. VR explained that she felt that residents are feeling that there had been a lot of consultation already and that Heathrow had expected a large time commitment from residents. ES agreed with VR. RG explained that when done well, consultations can be a great tool. He added that it is a requirement of the DCO process that Heathrow has consulted.
- 3.3. AT said that she felt the agenda for today was very third runway focused. RG reminded members that if they did have topics that they would like to see on the agenda, to please send these in. RG reminded members that they are representatives of their communities and that they therefore must take information from Forum back to the residents they represent.

## 4 Future Runway Operations

- 4.1. RG invited Richard Norman (RN), Head of Noise Policy, to update members on the runway operations elements of the upcoming Airspace and Future Operations Consultation in January. RG reminded members to be respectful of our guest speakers.

- 4.2. RN's update is available in the meeting presentation (<https://www.heathrow.com/company/community-and-environment/community/local-focus-forum>).
- 4.3. PH asked RN when easterly alternation would begin given that the Cranford Agreement has ceased. RN confirmed that the plan was to carry out the required works needed for the taxiways to implement easterly alternation as part of our early works for expansion.
- 4.4. Stan Woods (SW) asked how directional preference work in relation to weather conditions. RN explained that the weather does significantly influence the direction that planes take-off and land but in the consultation Heathrow was seeking feedback on how this should be managed in future.
- 4.5. VR asked whether the information RN presented was based on two or three runways as she thought that changes to airspace was happening regardless of expansion. RN confirmed that this was correct and that airspace modernisation is taking place across the UK regardless of Heathrow expansion. But his presentation was about how Heathrow will operate its runways (such as directional preference, runway alternation and night flights) in a three runway world. RN also added, that consultation on a package for noise measures for the two runway approach took place this summer when Heathrow consulted on its Noise Action Plan.
- 4.6. RG reminded members that Airspace modernisation is UK wide, but that the level of engagement and consultation that Heathrow plans is beyond what is required to ensure that as many people as possible get to have their say.
- 4.7. CT asked for clarification on the ban on night flights. He said that the Airports National Policy Statement (ANSP) said there should be a six and a half hour ban on scheduled night flights. RN explained that currently the 'scheduled' flight time refers to the time that the aircraft is ready to leave or arrive at airport stand, not the time that it touches down or takes off. ES asked what power Heathrow had to make change to improve noise form early and late flights for residents. RN explained that part of the consultation is looking for feedback on how Heathrow manage night flights.

## 5 Land Referencing Update

- 5.1. RG invited Andrew Lawson (AL) and KI to present an update on Land Referencing.
- 5.2. KI explained that Land Referencing letters were sent to those within the CPZ a couple of weeks ago and included with these was a Land Interest Questionnaire (LIQ). She explained that in the next two to three weeks, these letters will also be sent to those in the WPOZ.
- 5.3. AL explained that the LIQs were an information gathering exercise, which Heathrow is obliged to undertake in preparation for the submission of the DCO application. He added that the questionnaires were sent 'pre-populated' with the information that was publicly available. AL said that the completion of the LIQ is important because it enables Heathrow to go back to residents to keep them updated on the plans for expansion and ensure they are informed of opportunities to engage in the consultation. AL reminded those that had received it, that there are contact details on there for anyone who needs help completing the form and he re-iterated that the completion of the form is not compulsory.

- 5.4. SW raised his concerns that he had already provided the information that Heathrow had asked for in the LIQ before, and that he was worried about how Heathrow planned to handle the data. AL said that he thought it had been 18 months since the last LIQ and that it was important Heathrow had up-to-date information and that there was a possibility some people would not have received the LIQ in the past. AL said that Heathrow must be able to demonstrate to the Planning Inspectorate that it has taken reasonable steps to gather information, and that a follow-up letter will be sent to those that we have not heard from. AL explained that the guidance notes included information about data security and the privacy notice could be found on the Heathrow Expansion website. AL informed members that Heathrow has so far received 65 completed LIQs.
- 5.5. PH raised a point about the voluntary nature of completing the letters and felt that in his opinion, the language used in the letter did not imply this.
- 5.6. ES asked about the Book of Reference which is cited in the letter and whether this is available for public inspection. RG confirmed that the book of reference will not contain all of the information submitted by residents. ES asked how far in advance of the DCO application is there a statutory requirement for land referencing. AL explained that completing the Book of Reference is a significant, time-consuming task, and that Heathrow had been advised that the process of completing it would need to be initiated now so that Heathrow has the details it needs in time for the statutory consultation next June. ES then followed up by asking whether this meant that those not in the Book of Reference would not be informed of the June consultation. RG said that we will try to do everything we can to keep people informed and KI added that there will be additional promotion too.
- 5.7. AL explained that the questions that Heathrow is asking in its LIQs are no different from the questions that would be asked in any other land referencing process.
- 5.8. CT said that in the letter it references trusted third parties that Heathrow will share the data with. CT asked for clarification on who these third parties are. She also asked if the privacy notice was only online and requested further information about the Book of Reference (she said that WSP had told her that it would include more details than just name and address). AL confirmed that the privacy notice is currently only available online and she believes the guidance note should help those who are unable to access it online. RG said that we will clarify for ES, who the trusted third parties are and the exact information that will appear in the Book of Reference. **ACTION KI**
- 5.9. CT raised her concerns about vulnerable people and their ability to complete the LIQ. **ACTION KI** – to investigate whether people can be removed from receiving the land referencing letters.
- 5.10. ES asked why the letters had to be sent to those living in the WPOZ. KI confirmed that this was to ensure that those people were aware of the statutory consultation.

## 6 Community Engagement Update

- 6.1. KI explained that Community Workshops would be taking place ahead of the consultation in June. She said that the first one is scheduled to be held on the 6<sup>th</sup> November in Stanwell Moor and that leaflets had been sent out. Kathleen Croft (KC) confirmed that the leaflets had been sent.
- 6.2. KI said that the purpose of the Community Workshops is to follow up on the consultation in January which showed proposals at an area level. The Community Workshops will take place in the villages that would be most significantly impacted by the physical

changes that expansion would bring. KI explained that her team is in the process of meeting with the residents associations in each village ahead of the workshops to update them on why the workshops are important and how they will be run.

- 6.3. The workshops will explore how Heathrow's potential plans for expansion can be influenced so that they respond to residents needs. KI said that she wants residents to help us improve our plans, and asked members to reach out to those they represent.
- 6.4. KI said that she will share the dates for the upcoming workshops with EB. **ACTION EB** – circulate Community Workshop dates with the minutes.
- 6.5. Puja Bedi (PB) shared her concerns around the timings of the events. KI said that the time of each workshop was greatly impacted by the availability of the venues, and she had felt it was a priority to use venues that were the most accessible for residents. KI said that all of the workshops should finish at 7pm or later and hoped this would allow as many people to attend as possible. KI confirmed that the workshops are drop-ins and residents can come and go in a way that is convenient to them. KI said that in addition to this, there will be an online portal where those who cannot attend the event are able to give feedback online.
- 6.6. AT asked what would be happen at the Harmondsworth community workshop. KI said that all of the events were a chance to consult with residents.
- 6.7. Graham Young (GY) said that he had met with his MP two weeks ago, who had informed him that Heathrow had been asking about plans for an industrial estate. KI confirmed that she had a meeting booked in to talk to Cllr Matthew and assured GY that this will be picked up.

## 7 Heathrow report - tabled

## 8 AOB

- 8.1. SW asked whether there was a timetable for response to the Hardship scheme. **ACTION KI** – we will check and update the resident concerned accordingly.
- 8.2. ES asked if the forum could have an update on the numbers of people taking up the Hardship scheme or statutory blight. **ACTION KI** – update to be available at the next meeting.
- 8.3. AT received a letter from EB on the 16<sup>th</sup> October, regarding the Runway Operations workshop. AT shared that she felt that representatives should have been chosen by the group. EB explained that we wanted members to go, because the LFF was a pool of informed residents, but they were there to attend to give their own views not to represent other LFF members. Gurpal Viridi (GV) suggested that at December's LFF, those that attended the workshop share an update. **ACTION EB** – to include the Runway Operations workshop update on December's agenda.
- 8.4. VR shared her thanks to the Heathrow colleagues who had gardened at St Mary's Church this morning. KC and PB thanked the team for their litter picking and gardening efforts in Stanwell Moor and Colnbrook on the Community Day.

RG thanked all those in attendance and closed the meeting

## Date of next meeting

Tuesday 11 December 2018, 18:00-20:30, Geneva, The Compass Centre

