

3rd November 2020

ASSMS_OSI_082

V6.0

Operational Safety Instruction

Aerodrome Manual

It is the responsibility of all employers to ensure that relevant OSIs are brought to the attention of their staff. However, individuals remain responsible for their own actions and those who are in any doubt should consult their Supervisor or Manager.

1. Introduction

- 1.1 The Aerodrome Manual forms an important part of the certification process required by the European Aviation Safety Agency (EASA) with respect to the operation of the aerodrome. This document complies with all applicable requirements as detailed in ADR.OR.E.005, and is in accordance with the terms of the aerodrome certificate.
- 1.2 The principle purpose of the Aerodrome Manual (“The Manual”) is to describe how the aerodrome management will discharge its safety responsibilities. (Section A.3.1)
- 1.3 The Manual and its associated documents contain information relevant to the safe operation of Heathrow’s airfield. It describes the aerodrome services and facilities, the airfield management structure and responsibilities, the aerodrome safety management system, and provides references to pertinent operational procedures and standards.
- 1.4 The Aerodrome Manual is published in a number of formats;
 - 1.4.1 **World-Wide-Web**; the manual is published on Heathrow’s website and is accessible to the general public or aerodrome users, via www.heathrow.com/airside.
 - 1.4.2 **Electronic format (Email)**; copies of the manual are available to aerodrome users (Airlines, Handling Agents, Service Providers, Control Authorities) via email upon request. All users are notified by means of an Operational Safety Instruction when a new version of the manual is issued.
- 1.5 A new of the version of the Aerodrome Manual is in circulation, and will be effective from 3rd November 2020 - Version 6.0, this replaces all previous versions.

2. Parties Involved

All Airside



Definitions

Provide definitions for any abbreviations, technical terms or “common slang” used.

Abbreviation	Description
EASA	European Aviation Safety Agency

3. Notice of Change

3.1 Changes to the Airfield Map from the Previous Edition

3.1.1 The key amendments are indicated below,

3.1.1.1 Change in Heathrow Organisational Structure

3.1.1.2 Updated key Safety Accountabilities

4. References

[Heathrow Aerodrome Manual](#)

5. Enquiries

Any questions regarding this Instruction should be addressed to the Heathrow Airside Standards and Assurance Manager, AOF, email airside_safety@heathrow.com



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