



Safety Management System

12th May 2025

ASSMS_OSI_082

Version 9.0

Operational Safety Instruction

Aerodrome Manual

It is the responsibility of all employers to ensure that relevant OSIs are brought to the attention of their staff. However, individuals remain responsible for their own actions and those who are in any doubt should consult their Supervisor or Manager.

1. Introduction

- 1.1 The Aerodrome Manual ("The Manual") forms an important part of the certification process required by the Competent Authority with respect to the operation of the aerodrome. This document complies with all applicable requirements as detailed in ADR.OR.E.005 and is in accordance with the terms of the aerodrome certificate.
- 1.2 The principal purpose of The Manual is to describe how the aerodrome management will discharge its safety responsibilities. (Section A.1.1).
- 1.3 The Manual and its associated documents contain information relevant to the safe operation of Heathrow's airfield. It describes the aerodrome services and facilities, the airfield management structure and responsibilities, the aerodrome safety management system, and provides references to pertinent operational procedures and standards.
- 1.4 The Manual is published in a number of formats:
 - 1.4.1 **World-Wide-Web:** The Manual is published on Heathrow's website and is accessible to the general public or aerodrome users, via <https://www.heathrow.com/company/team-heathrow/airside/useful-publications>.
 - 1.4.2 **Electronic format (Email):** copies of The Manual are available to aerodrome users (Airlines, Handling Agents, Service Providers, Control Authorities) via email upon request. All users are notified by means of an Operational Safety Instruction when a new version of The Manual is issued.
- 1.5 A new version is in circulation and will be effective from 12th May 2025. Version 9.0 replaces Version 8.0 that was published on 7th February 2025.



- 1.6** All current OSIs can be found via the link [here](#) or via the Quick-response (QR) code below.



- 1.7** Red bars have been added to the left-hand side of this document to draw the reader's attention to where changes or clarifications have been incorporated.
- 1.8** The older version of this OSI "ASSMS_OSI_082 Aerodrome Manual (Version 8.0)" is hereby cancelled.

2. Parties Involved

- 2.1** All Airside.

3. Notice of Change

- 3.1** Changes to The Manual from the previous edition.

3.1.1 The key amendments are indicated below:

- General review of content with associated amendments made where appropriate.
- Renumbering of document to align to AMC3 ADR.OR.E.005.
- Organisational Charts and Named Persons updated to reflect organisation restructure.

4. References

- 4.1** Heathrow Aerodrome Manual

5. Enquiries

- 5.1** Any questions regarding this instruction should be addressed to the Heathrow Airside Assurance Manager by email: airside_safety@heathrow.com.



Document History

Revision	Description of Change	Date
V0.1	Initial Draft	17 th September 2018
V1.0	Issue	19 th September 2018
V3.3	Issue	May 2019
V6.0	Issue	28 th October 2020
V7.0	Updated to reflect new Aerodrome Manual	20 March 2023
V7.1	Updated to reflect new Aerodrome Manual	25 th July 2024
V8.0	Updated to reflect new Aerodrome Manual	7 th February 2025
V9.0	Updated to reflect new Aerodrome Manual	12 th May 2025

