It is the responsibility of all employers to ensure that relevant OSIs are brought to the attention of their staff. However, individuals remain responsible for their own actions and those who are in any doubt should consult their Supervisor or Manager.

1. Introduction

1.1 This Instruction provides details of the operating procedures for the new interline baggage screening facility constructed at the head of stand 403.

2. Definitions

<table>
<thead>
<tr>
<th>Abbreviation</th>
<th>Description</th>
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<td>FOD</td>
<td>Foreign Object Debris</td>
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3. Safety Procedure

3.1 Conditions for the Operation of Facility

3.1.1 The facility has been constructed to accommodate the additional passenger baggage screening EL AL currently performs.

3.1.2 Only EL AL and their baggage handler may use this facility.

3.2 General Conditions of Use

3.2.1 All road markings and signage should be complied with.

3.2.2 All pedestrians should use the marked, green walkway.

3.2.3 It is recommended that all facility users are supplied with and wear ear defenders.

3.2.4 Additional care should be taken by all users of the facility when an aircraft is taxiing on to stand or performing a maintenance engine run.
3.3 Rubbish / FOD

3.3.1 No items, bags or refuse are to be left outside the facility at any time. All FOD should be disposed of in the FOD bin provided.

3.4 Parking of Vehicles

3.4.1 Other than the baggage tug parked in the marked baggage lane, loading or unloading baggage for the facility, no other vehicles should be parked within the baggage tug lane.

3.5 Vehicles Using the Facility

3.5.1 Access to the facility for baggage tugs is gained by a right hand turn from the head of stand 403, Spelthorne Road, following the painted line markings. A left hand turn into the facility should not be attempted by baggage tugs. Baggage tugs coming from the TBF should travel past the Interline Baggage Facility and use the Tango roundabout to turn round.

3.5.2 The baggage tug lane directly in front of the facility is a one way operation.

3.5.3 Baggage tugs waiting to enter the facility must not block Spelthorne Road if there is already a baggage tug using the baggage tug lane.

3.5.4 All baggage tugs exiting the facility should drive towards the interstand clearway of stands 403/402 and MUST NOT drive across stand 403 unless they are servicing an aircraft on that stand.
3.6 Maintenance

3.6.1 All internal and external maintenance is carried out by El Al. They can be contacted on 07932 085 295.

3.7 Enquiries

3.7.1 Any questions regarding this instruction should be addressed to the Heathrow Airfield Duty Manager on 020 8745 7373.