

# Operational Advice Notice

## Cargo Tunnel Refurbishment Works and Contingency Route

31<sup>st</sup> October 2024

ASWorks\_OAN\_070

Version 8.0

It is the responsibility of all employers to ensure that relevant OSIs are brought to the attention of their staff. However, individuals remain responsible for their own actions and those who are in any doubt should consult their Supervisor or Manager.

**This is an updated version. Red bars have been added at the side of the document to draw the reader's attention to where changes have been made.**

### 1. Introduction

- 1.1 Following successful completion of critical works required to the Cargo Tunnel, **ALL vehicular restrictions which have been in place as a result of these works have been lifted at 05:00L on 24<sup>th</sup> January 2024 and the Cargo Tunnel can be used in normal operations.**
- 1.2 Should there be a requirement to restrict vehicles or traffic flow in the future, a system will be in place that will effectively alerts tunnel users, with contingency routes being instigated within a 15-minute window.
- 1.3 **All airport companies must ensure their colleagues are regularly updated and familiarised on the contingency routes and procedures outlined in this Operational Advice Notice (OAN).**
- 1.4 **All drivers MUST follow these procedures at all times when using the Cargo Tunnel contingency route:**
  - **If they have access to another route to reach their destination, they must use that instead of using the airfield diversion route.**
  - **They must NOT, under any circumstances, enter the manoeuvring area (crossing the double white lines) unless they are part of a convoy led by an Airfield Operations vehicle.**
  - **They must NOT attempt to join a convoy which has already departed the muster points at stand 254 or 432.**
  - **They MUST be briefed that if the queue of vehicles waiting at the muster point has already started moving when a driver reaches the back of it, DO NOT continue past the stop point, and await the next convoy.**



## 2. Normal Nightly Closures

The Cargo Tunnel refurbishment works do continue, therefore the normal nightly weekday closures from 21:00L to 05:00L will remain, with the contingency routes detailed below in force each night the project is working.

**Any weekend nightly closures of the Cargo Tunnel will be covered in subsequent OANs.**

Due to the nightly full closure of the Cargo Tunnel, a contingency route is provided and vehicles authorised to use the route should follow the diversion signage to the relevant muster point, where they must await an Airside Operations Leader escort. To expedite priority vehicles, a separate waiting lane will be in operation on Stand 432.

**Airside Operations will give priority to (use separate waiting lane on Stand 432) -**

- Passenger Coaches;
- Inter-Terminal Operations (ITO) Baggage Vehicles;
- Emergency Service Vehicles on blue lights; and
- Very Important Person(s) (VIP) Movements.

**Airside Operations will also escort –**

- Vehicles involved in servicing aircraft departing from T2/T3/T4 (Ground handlers, caterers, cleaning, etc);
  - We may ask for a valid flight number being serviced to be provided on occasion.
- Aircraft or Ground Support Equipment (GSE) maintenance providers undertaking planned or reactive maintenance;
- Vehicles carrying bonded goods;
- Emergency service vehicles not on blue lights;
- Heathrow Engineering vehicles responding to a time critical fault; and
- Campus Security vehicles not holding a M licence.

**Airside Operations will NOT escort –**

- Vehicles which could not have used the tunnel anyway, as stated in OSI ASDRVE\_OSI\_080 Driving in Airside Tunnels; and
- Cargo vehicles – unless servicing an aircraft, these vehicles should use the Western Tug Road.

**The following vehicles will only be allowed to transit the Eastern Tug Road Contingency route (under Airside Operations escort) after 23:30 -**

- Large or slow vehicles; and
- Construction vehicles (including time critical).



All other vehicles not listed above will be refused transit around the contingency route and will be expected to make their journey through other methods, for example, via the landside road network. Route maps showing alternative routes for Cargo vehicles and detailing Landside routes can be obtained from Airside Operations.

Any unauthorised vehicle attempting to access the contingency route will cause delays for all other authorised users.

This authorised vehicle list will be under constant review throughout the lifespan of the project.

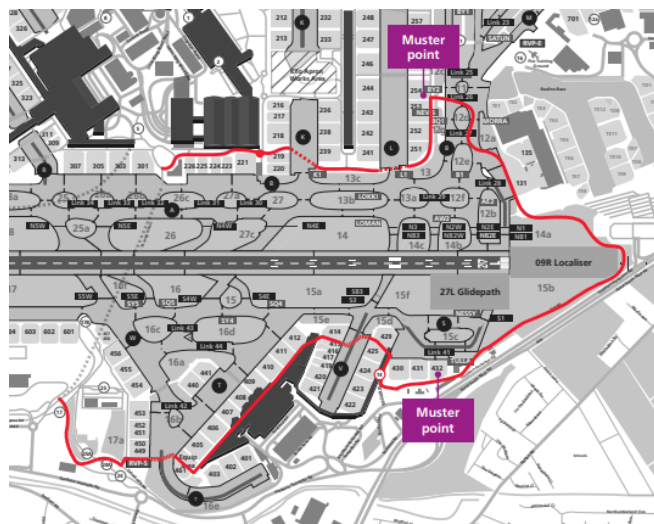
**3. Definitions**

Abbreviation	Description
CTA	Central Terminal Area
GSE	Ground Support Equipment
ITO	Inter-Terminal Operations
T4	Terminal 4
OAN	Operational Advice Notice
OSI	Operational Safety Instruction
VIP	Very Important Person(s)

**4. Contingency Route Information**

**Eastern Tug Road Contingency Route**

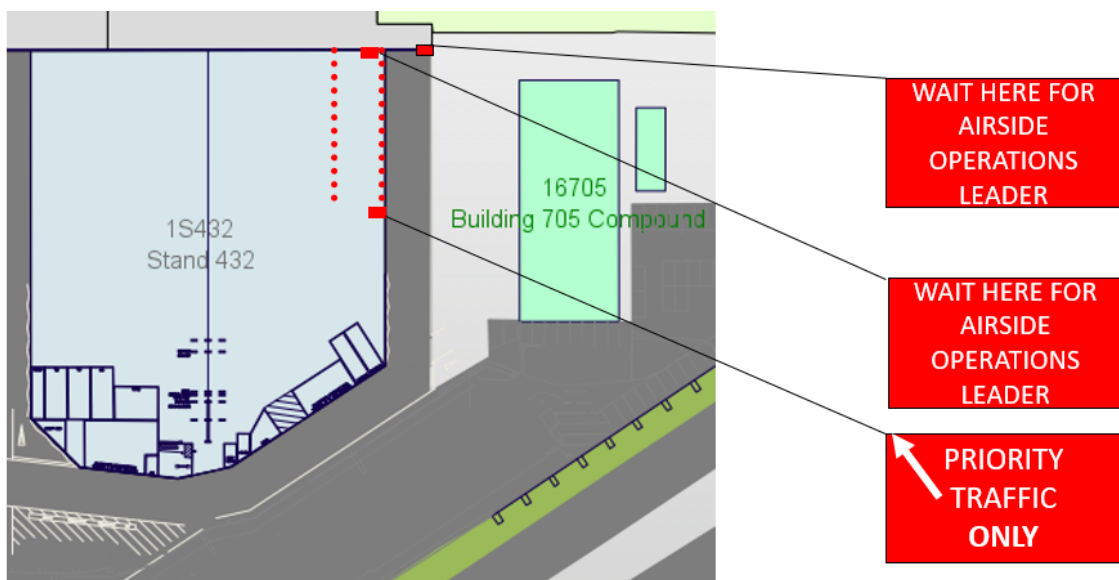
For those vehicles listed above who are authorised to use the Cargo Tunnel Contingency route, follow the diversion signage to the relevant muster point, where you must await an Airside Operations Leader escort, this route is shown in red below.



Vehicles requiring to transit from Terminal 4 to the CTA should wait at the muster point on Stand 432 and await Airside Operations Leader escort. There will be two lanes for waiting traffic, segregating vehicles which must be given priority over all other vehicles. Please ensure you wait in the appropriate lane.

As a reminder, vehicles which will be given priority are

- Passenger Coaches
- ITO Baggage Vehicles
- Emergency Service Vehicles on blue lights
- VIP Movements

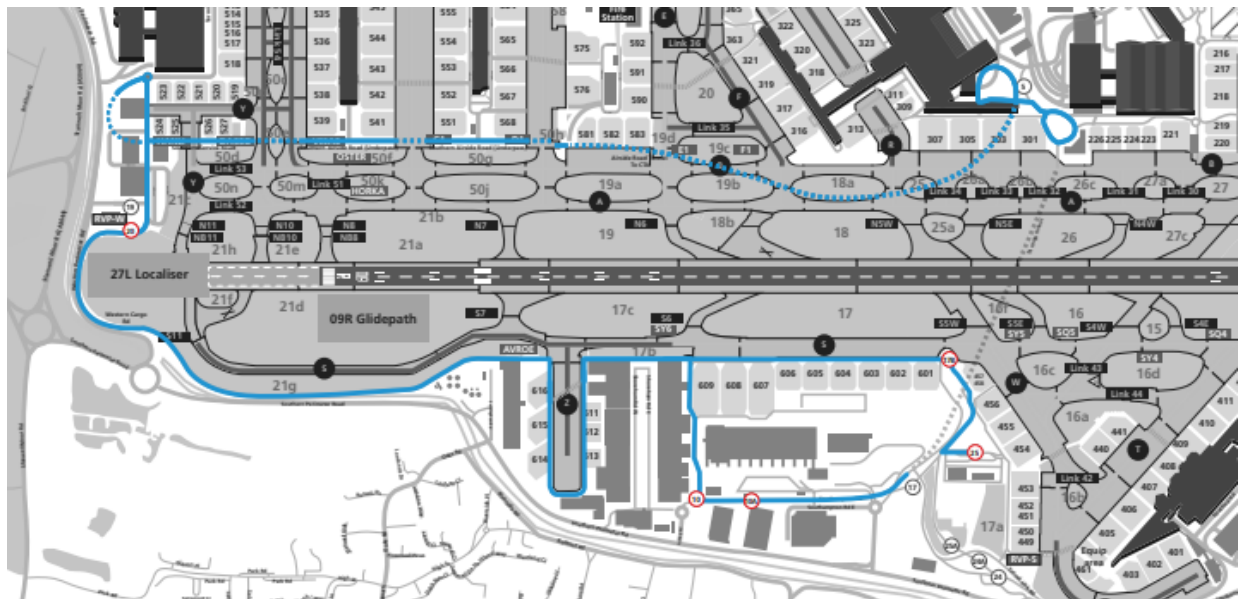


Vehicles requiring to transit from the CTA to Terminal 4 should wait at the muster point adjacent Stand 254 and await Airside Operations Leader escort.



**Western Tug Road & CP20 (controlled zone)**

Cargo Vehicles not servicing aircraft should route via Control Post 20 and the Western Tug Road to transit between T4/Cargo and the T5 campus, and then onwards to the CTA via the Airside Road Tunnel. The route is shown in blue below.



## 5. References

ASDRVE\_OSI\_080 Driving in Airside Tunnels

## 6. Enquiries

Any questions regarding this notice should be directed to the Airfield Duty Manager on 0208 745 7373 or by email [airfield.duty.manager@heathrow.com](mailto:airfield.duty.manager@heathrow.com) .

