

## Heathrow Strategic Noise Advisory Group - HSNAG

### Terms of Reference - 6 January 2020

#### Group Name

The group is the Heathrow Strategic Noise Advisory Group (HSNAG) formerly known as the Heathrow Noise Forum (HNF).

#### Purpose

To provide a forum for a representative group of stakeholders to collaborate to reduce aircraft noise around Heathrow.

#### Objectives

The Heathrow Strategic Noise Advisory Group will:

- be a focal point for stakeholder involvement in the management of aircraft noise;
- communicate and clarify the role and responsibilities of each member in the management of aircraft noise;
- establish a common level of understanding between different stakeholders of opportunities to reduce aircraft noise and of local community priorities;
- review and challenge the performance of Heathrow Airport Ltd (HAL), airlines, air navigation service providers and other stakeholders in managing aircraft noise;
- foster collaboration to identify and agree improvements to reduce aircraft noise, including the development of new solutions, and;
- propose actions to HAL management (through the company's internal 'Noise and Emissions Working Group') and to other stakeholders where appropriate, especially relating to the Noise Action Plan (NAP) development and tracking.

#### Principles

Members are expected to:

- recognise Heathrow's right to exist and operate within its current cap of 480,000 air traffic movements (ATMs) per year;
- be guided by the International Civil Aviation Organization's (ICAO) 'Balanced Approach' to managing aircraft noise;
- seek to understand and respect the views of other Group members;
- consider the wider views of the stakeholder group that they represent, establish mechanisms to gather those views where necessary, and present them in a balanced way, and;
- work together as a Group to identify common ground and seek to develop a common position wherever possible.

As with Heathrow's Noise Action Plan, HSNAG's remit covers operations for which HAL currently has planning permission. In addition, HSNAG can provide views as a sounding board to HAL on consultation issues as appropriate.

## Topics and Tasks

The topics that will be discussed by the HSNAG will normally fall into one of the categories of aircraft noise management set out in ICAO's Balanced Approach or that cuts across these elements (e.g. communication):

- Quieter Planes
- Quieter Procedures
- Land Use and Mitigation
- Operating Restrictions
- Communication and other non-acoustic measures

An individual meeting will not aim to cover each of these categories, but will focus on specific issues agreed by members.

In addition, these Terms of Reference (TOR) set out tasks for the HSNAG to conduct annually and in the next 12-18 months.

### Projects, Actions, Tasks (for 2020)

- Key observations on the publication of annual noise contours.
- Councils input regarding developments inside noise contours.
- Feedback on key strategic deliverables for Heathrow 2.0 and NAP, monitoring performance data and influencing future changes.
- Support and oversight of Respite Working Group activities.
- Research agenda - gap identification, knowledge sharing, metrics, interventions, trade-offs.
- Quarterly research update - noise and health research.
- Review and changes to the NAP, shape new actions and areas of activity for the NAP.
- Discussion outcomes of Consultation on Expansion and Airspace.
- Discussion of annual polling outcomes.

For clarity, these items can also be categorised by roles as follows:

### Assurance

- Annual Audit of selected NAP actions
- Annual contours publication

### Influencing

- NAP Development
- Research Gaps

### Collaboration

- Respite Working Group
- Council Outputs

## Membership

Sector/organisation	Current Representative	Title
<b>Airport Operator</b>		
Heathrow Airport Limited (HAL)	Xavier Oh (Chair)	Noise Strategy Manager
	Richard Norman (Vice Chair)	Head of Noise
	Lisa Forshew	Head of Community Relations
	Mark Burgess	Head of Air Traffic Management
<b>Airlines</b>		
British Airways	Spencer Norton/Andy Kershaw	Environmental Strategy Manager
International Air Transport Association (IATA)	Simon Laver	Assistant Director
<b>Air Navigation Service Provider</b>		
NATS	Ian Jopson/Robin Clarke	Head of Environment and Community Relations
<b>Government and Local Government</b>		
Department for Transport	Tim May/Ian Greene	Noise and Air Quality Manager
<b>Aviation regulator</b>		
Civil Aviation Authority (CAA)	Darren Rhodes	Head of Environmental Research and Consultancy
<b>Local Government</b>		
Local Authorities' Aircraft Noise Council (LAANC)	Colin Stanbury	Director
Transport for London	Kiran Balendra	Programme Manager for the Mayor of London's Aviation Programme
<b>Local Communities</b>		
Heathrow Association for the Control of Noise (HACAN)	John Stewart	Chair
Aviation Environment Federation (AEF)	Tim Johnson	Director

The maximum number of members will not exceed 13. The Chair will be provided by HAL for the first three years at which stage that arrangement will be reviewed with the group. The Secretariat will be provided by HAL.

## Meetings

Meetings will be held four to six times a year and members are expected to attend all of the meetings. Where a member does not attend two consecutive meetings, HAL reserves the right to invite an alternative member to represent the interests of the relevant stakeholder group.

The Group will be quorate with six members, one of whom shall be the Chair of HSNAG or his/her nominee.

Meetings will generally be held at HAL's offices, though may on occasion be held in other locations where relevant to the group's work.

Any relevant papers will be circulated at least three working days prior to the meeting.

## **Outputs**

The Group will agree an annual work plan and regularly review progress against this. After each meeting of the Group, an update will be provided by the Chair to HAL's Noise and Emissions Working Group (NEWG).

Meeting notes will be distributed after each meeting and published on the HAL website. All materials published will be freely available apart from any specific material clearly identified as confidential during a meeting or in any correspondence.

## **Interaction with Other Groups**

The HSNAG will propose actions to HAL's management (through the company's internal NEWG) and to other stakeholders where appropriate.

Regular updates on the Group's work will be provided to other relevant groups, including the Heathrow Community Noise Forum (HCNF), the Heathrow Airport Consultative Committee (HACC), the Local Focus Forum (LFF), the Department for Transport's Aircraft Noise Management Advisory Committee (ANMAC) and Airspace and Noise Engagement Group (ANEG), and the Flight Operations Performance Committee (FLOPC).

## **Amendments to the Terms of Reference**

The Terms of Reference may be amended after consultation and agreement by members of HSNAG.

**Dated: January 2020**

(Next update to TOR proposed in July 2020)