

**LOCAL COMMUNITY FORUM**  
**MINUTES**



Date: 12<sup>th</sup> July 2022

Meeting location: Compass Centre, Heathrow

Present:

**Chair:** Dr Roger Green- Independent Chair for LCF

**Heathrow Attendees:**

Becky Coffin – Communities & Sustainability Director  
 Sharan Hirani – Property Asset Manager (virtual)  
 Andy Knight – Operational Impacts & Community Engagement Lead  
 Hannah George – Community Engagement Manager  
 Sarah-Jane Pickthorne – Community Engagement Coordinator

**Apologies**

Dan Henderson – Property Manager (Romans)  
 David Blackett – Heston Residents Association  
 Cllr June Nelson – Heathrow Villages, Hillingdon  
 Cllr Puja Bedi – Colnbrook with Poyle Parish Council

**Attendees:**

Veronica Rumsey – Friends of the Great Barn/  
 Harmondsworth Allotments  
 Phil Rumsey – Friends of the Great Barn/HASRA  
 Peter Hood – Colnbrook Residents Association  
 Jane Taylor – HASRA  
 Armelle Thomas – HASRA  
 Elaine Mells – Pavilion Association (virtual)  
 Nigel Mells – Pavilion Association (virtual)  
 Graham Young – Richings Park Residents Association  
 Cllr Wendy Matthews – Iver Parish Council  
 Christine Taylor- HASRA (virtual)

Item	Action
<p><b>Welcome</b></p> <p>Introductions from all those present and review of previous actions (see below)</p> <p>Minutes of previous meeting April 26<sup>th</sup> 2022 - agreed</p>	<p><b>Hannah George:</b> to liaise with Heathrow biodiversity team &amp; LBH to tackle litter and fly tipping issues at top end of Bath Road/into Colnbrook</p> <p><b>Peter Hood:</b> contact Svenja re plans for disused public house in Colnbrook</p> <p><b>Hannah George:</b> to request further update on timescales of the Truck Call Forward Facility</p>

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## ACTIONS FROM PREVIOUS MEETING:

POINT	ACTION	WHO	OUTCOME	RAG
1.9	FOLLOW UP FOR A COMPREHENSIVE UPDATE WITH THE BIODEVIERSITY TEAM REGARDING TREE FELLING AT POYLE ROAD BUS GATE	HANNAH GEORGE	Work was carried out by the Heathrow biodiversity team- the tree felling was carried out due to the land being on the final approach. The trees are cut back annually as they can't be above a certain height because of aircraft. Work wasn't carried out in the pandemic, so the cut back is likely to have been more dramatic, the team were also advised that the trees were unsafe to cut from a hanging height, so work had to be carried out from a standing level. We've been assured by the team that this level of felling won't be needed in the future.	COMPLETE
1.12	EXPLORE OPPORTUNITY FOR DISUSED PUBLIC HOUSE TO BECOME A USABLE COMMUNITY SPACE	SVENJA DUPPENBECKER WITH PETER HOOD	Peter/ Svenja to schedule the meeting	IN PROGRESS
3.13	COMMUNICATIONS TO BE SENT OUT TO ALL TEAM HEATHROW PARTNERS TO REMIND COLLEAGUES TO PARK IN DESIGNATED CAR PARKS	CLAIRE BERRIDGE	EMAIL COMMUNICATIONS SENT ON 25/01/22 TO ALL TEAM HEATHROW COLLEAGUES	COMPLETE
3.14	CIRCULATE A LIST OF PRIVATE HIRE VEHICLE COMPANIES THAT ARE AUTHORISED TO OPERATE 'MEET & GREET' SERVICES	HANNAH GEORGE	AFTER FURTHER DISCUSSIONS WITH OUR LEGAL TEAM, WE ARE REGRETTABLY UNABLE OT SHARE DETAILS WITHOUT THE COMPANIES' CONSENT. We encourage members to continue to feedback any details they are able to share regarding operators.	UNABLE TO ACTION

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3.16	UPDATE ON HGV PARKING ISSUES: 'TRUCK CALL FORWARD FACILITY'	HANNAH GEORGE	Team is still working through the proposed operating model of the TCFF with SEGRO.	IN PROGRESS
3.19	SHARE COLLEAGUE COMMS REGARDING CAR SHARING	HANNAH GEORGE	Copy of Way2go- HG to share with members- Shared in this afternoon's parking update	COMPLETE
3.21	UPDATE MEMBERS ON TRANSPORT ISSUES ONCE DISCUSSIONS HAVE TAKEN PLACE WITH RELEVANT STAKEHOLDERS	HANNAH GEORGE	Ongoing conversations between Heathrow and local authorities regarding enforcement. BC provided update to members at previous meeting. Ongoing agenda item.	IN PROGRESS
4.9	CATCHMENT AREA FOR NEIGHBOURING VILLAGES FUND	SVENJA DUPPENBECKER	More detail to follow as part of our giving back programme launch which is set for October.	IN PROGRESS
4.16	COMMUNITY UPDATES FOR PARISH COUNCIL NEWSLETTERS	SVENJA DUPPENBECKER	Ongoing action, Svenja to provide members with content that can be provided in Newsletters.	IN PROGRESS

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<p><b>Future of the Forum</b></p> <p>Roger Green outlined his visits to local community groups and thanked everyone (noting D Blckett &amp; I Millan not in attendance).</p> <p>Areas of the forum to revisit:</p> <ul style="list-style-type: none"> <li>• Minutes: minutes of future LCF meetings to be more succinct with action points if required</li> <li>• Membership: conduct a review of membership to understand why half of invited members do not attend and broaden membership to include communities not currently represented (e.g. east of Heathrow)</li> </ul> <p>Revisit the remit of the LCF for existing members</p> <p>Induction for all new members of the LCF</p> <ul style="list-style-type: none"> <li>• Expectation: more agenda items needed from community members to create dialogue and shared agenda</li> <li>• Frequency &amp; timings: three-month gap is too long, and RG would like to reinstate forum meetings to bi-monthly or six-weekly.</li> </ul> <p>Timings of meetings to be revisited. Consider alternating between afternoon and early evening</p> <ul style="list-style-type: none"> <li>• Venue: look to move the venue so that periodically it would be hosted by the community. Roger Green confirmed that this meeting would need to remain members only</li> <li>• Terms of Reference: this is to be updated</li> </ul> <p>Next meeting is to be scheduled in October – HAL colleagues busy with summer ramp-up</p>	
<p><b>Business Update</b></p> <p>OPERATIONAL UPDATE: Becky Coffin outlined passenger figures over June and the challenges faced by the operation – 40 years of growth in 4 months. Becky also outlined the Government’s slot amnesty for airlines in July, the resulting daily cap of 100,000 departing passengers that has been announced by Heathrow, and the CAA’s H7 regulatory settlement and how this investment is important for this forum.</p> <p>HEATHROW COMMUNITY TRUST: Panel meeting on 13 July for final round of funding for 2022 with no more funding until 2023. HAPi grants still available for Heathrow colleagues, full details can be found on HCT’s <a href="#">website</a></p> <p>RANGERS &amp; VOLUNTEERING: Colleague volunteering has been paused until September due to the demands of the operation and Heathrow colleagues supporting our passengers. If you have</p>	<p><b>Hannah George/Sarah-Jane Pickthorne:</b> Gather data on how many jobs were protected through the furlough scheme and provide an update to members.</p>



<p>projects that you'd like any volunteers for, email Svenja Duppenbecker: <a href="mailto:svenja.duppenbecker@heathrow.com">svenja.duppenbecker@heathrow.com</a></p>	
<p><b>Heathrow Property Update</b></p> <p>Apologies from Dan – COVID illness Property update from Sharan all on slides (attached) – a number of objections from Jane Taylor raised regarding Romans and completion of works.</p> <p><b>FOOD WASTE BINS:</b> Hillingdon Council will not bulk order the bins, so any suggestions of how to contact residents would be welcomed (e.g. email, newsletter etc.)</p>	<p><b>Sharan Hirani &amp; Jane Taylor:</b> joint 'vulnerable adult' referral for tenant at 2A Bowmer Close</p> <p><b>Sharan Hirani/Romans:</b> reinspect and commission structural surveyor for disused Heathrow property on Holloway Lane, Harmondsworth</p> <p><b>Sharan Hirani:</b> send figures on numbers of properties HAL owns with breakdown of purchases via Bond Scheme 2010, Blight &amp; Hardship</p>
<p><b>Local Parking Issues</b></p> <p><b>PARKING:</b> Actions from last meeting covered by Becky Coffin and she urged members to send parking issues directly and not wait for the next forum. Details of 'Meet &amp; Greet' companies can be shared (if known) for Cease &amp; Desist letters to be issued. Parking to remain an agenda item for next forum.</p>	<p><b>MEMBERS:</b> continue to report any detail regarding operators to the Engagement team at <a href="mailto:communityrelations@heathrow.com">communityrelations@heathrow.com</a></p>
<p><b>Operational Update</b></p> <p>Andy Knight, unfortunately, had to leave the forum due to time constraints.</p>	<p><b>Andy Knight:</b> send written brief and slides to all forum members</p>
<p><b>AOB</b></p> <p><b>BA WATERSIDE:</b> Peter Hood &amp; Veronica Rumsey would like clarity over plans for BA Waterside and Harmondsworth Moor and would appreciate Heathrow's input.</p> <p><b>GO-AROUNDS:</b> Armelle Thomas noted that there had been an increase, were noisy and at a low level and would like to know the reasoning.</p> <p><b>NEIGHBOURING VILLAGES FUND:</b> Graham Young would like to know the status of his application</p>	<p><b>MEMBERS:</b> send HG any further feedback regarding Harmondsworth Moor &amp; Waterside</p> <p><b>Andy Knight:</b> provide further detail on go-arounds</p> <p><b>Svenja Duppenbecker:</b> to respond to Graham Young regarding outcome of NVF application</p>
<p><b>Close</b></p> <p>Meeting closed: 18:45 Next meeting schedule: October 2022 date TBC</p>	

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