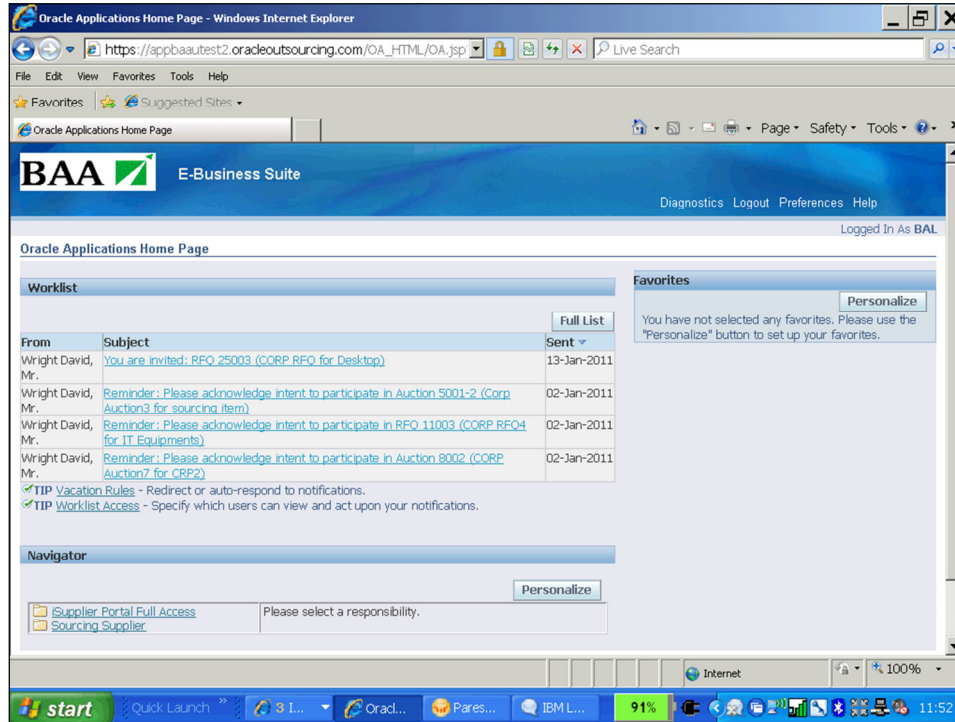
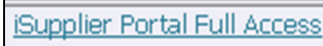
















Create Invoice

Procedure



Step	Action
1.	Click the iSupplier Portal Full Access link. 
2.	Click the Finance tab. 
3.	Click the Go button. 
4.	Click in the Purchase Order Number field. 
5.	Enter the desired information into the Purchase Order Number field. Enter "20300029" .
6.	Click the Go button. 
7.	Click in the Select field. 

Step	Action
8.	Click the Next button. 
9.	Click in the Invoice Number field. 
10.	Enter the desired information into the Invoice Number field. Enter " 1111 ".
11.	User can attach Invoice soft copy by add attachment option
12.	Click the scrollbar. 
13.	Click the desired object. 
14.	Click the Next button. 
15.	Click the scrollbar. 
16.	Click the Next button. 
17.	Double-click the scrollbar. 
18.	Click the Submit button. 
19.	End of Procedure.